

**MINUTES
REGULAR MEETING
AZLE MUNICIPAL DEVELOPMENT DISTRICT
August 13, 2013**

STATE OF TEXAS §
COUNTY OF TARRANT §
CITY OF AZLE §

The Azle Municipal Development District of the City of Azle, Texas convened in Regular Session at 7:00 p.m. in the Council Chambers of City Hall, 613 Southeast Parkway, Azle, Texas, on the 13th day of August 2013 with the following members present:

Ray Ivey	President
Kevin Ingle	Vice President
Joe McCormick	Secretary
Council Member Paul Crabtree	Place 1
Council Member William Chambers	Place 2
Jack Stevens	Place 5
Craig Lemin	Executive Director

Constituting a quorum. Director Justin Berg was excused from tonight's meeting. Staff present was:

Lawrence Bryant	Assistant City Manager
Susie Hiles	Assistant to City Manager

The following items were considered in accordance with the official agenda posted on the 9th day of August 2013.

REGULAR SESSION:
CALL TO ORDER

7:00 p.m.

President Ray Ivey called the session to order at 7:00 p.m.

ACTION ITEMS

1. Consider approving the minutes of the July 9, 2013 regular Azle MDD Board meeting

The Board reviewed the minutes, recommending they be approved as submitted.

Director Stevens moved to approve the minutes of the July 9, 2013 regular MDD Board meeting. Vice President Ingle seconded the motion. The motion was unanimously approved.

2. Consider any action on adopting the proposed FY2013-2014 Azle Municipal Development District Budget

Executive Director Craig Lemin introduced the agenda item and gave an overview of the proposed budget noting it was prepared using the general budget format used for the City's budget. Since this is the first year for the District and revenue receipts will not begin until December 2013, this proposed budget is an estimate of revenues received and no expenditures have been budgeted. Revenue is estimated at \$225,200. As per the District Bylaws, The Board must present their adopted budget to the City Council for approval. Staff will present the proposed budget to Azle City Council at the September 3, 2013 council meeting.

Vice President Ingle moved to adopt the proposed FY2013-2014 budget as presented. Secretary McCormick seconded the motion.
The motion was unanimously approved.

3. Consider any action on rescheduling or cancelling the September 10, 2013 MDD Board meeting

Executive Director Craig Lemin informed the Board the Azle City Council will be holding a special council meeting on September 10 as part of the City's budget process. Since he and two council members would not be able to attend the September 10 MDD meeting, he asked if the Board would like to reschedule or cancel their meeting. After discussion, the Board chose to cancel their September meeting.

Director Chambers moved to approve cancelling the September 10, 2013 regular meeting. Director Stevens seconded the motion. The motion was unanimously approved.

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DISCUSSION ITEMS

4. Review MDD plans/procedures utilized by other cities

President Ivey introduced the agenda item noting staff had provided a list of all cities with a MDD so Board members could review different plans/procedures. Consensus was to review these different documents to see which ones the Board may want to adapt to the Azle MDD.

Director Stevens noted that several had an Economic Development Corporation as well as an MDD and wondered if Azle needed to adopt an EDC also. Executive Director Lemin stated staff would research to see if there is any benefit and bring back for discussion at the October meeting.

5. Discussion regarding Municipal Development District

Vice President Kevin Ingle asked at the July meeting if two MDD board members attended a council meeting, would that constitute a quorum since two council members were also on the Board, resulting in a need to post a joint meeting agenda. Staff consulted with the city attorney who advised as long as there was no MDD business on the council agenda for discussion, their attendance would not constitute a quorum present. When MDD business is on the council agenda, a joint meeting notice will be posted.

Executive Director Lemin reviewed the rules regarding electronic communications between board members.

Additional items discussed included establishing a web site, budget line items, travel & training, development in the City's ETJ, dedicated EDC staff.

President Ivey introduced Nate Simmons, president of the Azle Area Chamber of Commerce EDC.

Discussed placing the following items on future agendas:

- Present investment policy resolution for approval
- Discuss other municipalities having both Economic Development Corporation and MDD and clarify the reason
- Discuss the City's travel & training policy
- Discuss limiting Azle MDD members on the Azle Area Chamber of Commerce EDC
- Continue discussion regarding Azle MDD
- Discuss the properties highlighted in the marketing plan

ADJOURNMENT

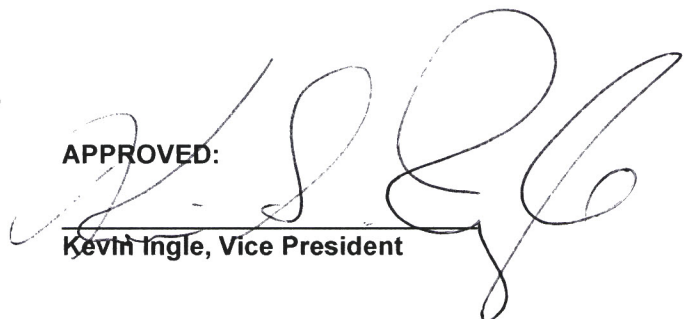
President Ivey adjourned the meeting at 8:25 p.m.

PRESENTED AND APPROVED this the 8th day of October 2013.

ATTEST:


Joe McCormick, Azle MDD Secretary

APPROVED:


Kevin Ingle, Vice President