

**MINUTES
REGULAR MEETING
AZLE MUNICIPAL DEVELOPMENT DISTRICT
July 11, 2017**

STATE OF TEXAS §
COUNTY OF TARRANT §
CITY OF AZLE §

The Azle Municipal Development District of the City of Azle, Texas convened in Regular Session at 6:30 p.m. in the Council Chambers of City Hall, 613 Southeast Parkway, Azle, Texas, on the 11th day of July 2017 with the following members present:

Ray Ivey	President - Place 4
Joe McCormick	Secretary - Place 3
Councilman Bill Jones	Director - Place 1
Councilman David McClure	Director - Place 2
Jack Stevens	Director - Place 5
Tom Muir	Executive Director/City Manager

Constituting a quorum. Vice President Kevin Ingle and Director Justin Berg were excused from tonight's meeting. Staff present was:

Karen Dickson	Economic Development Director
Susie Hiles	Assistant to City Manager- Scribe

The following items were considered in accordance with the official agenda posted on the 7th day of July 2017.

REGULAR SESSION:
CALL TO ORDER

6:30 p.m.

Director Muir called the session to order at 6:35 p.m. noting first order of business is the appointment of officers as all terms expired end of June.

ACTION ITEMS

1. Consider any action on appointment of officers to the Azle Municipal Development District

Director Jack Stevens moved to nominate and appoint the following MDD Officers:

President – Ray Ivey
Vice President – Kevin Ingle
Secretary – Joe McCormick

Director Bill Jones seconded the motion and the motion was unanimously approved.

2. Consider approving the Minutes of the May 9, 2017 Azle MDD regular meeting.

Director Jack Stevens moved to approve the Minutes as discussed, with second by Director David McClure. The motion was unanimously approved.

3. Consider any action on providing for amendments to the FY 2016-2017 MDD Budget

Director Tom Muir presented the proposed amendments to the Board with adjusted revenue projected at \$21,500 more than the original budget - projected increase in actual tax collections and interest earnings. Total expenditures increased \$25,000 over the original budget due to Servolution and the Good Neighbor's Program annual administrative support grant. Revenue still exceeds expenditures. Board would like to see the \$25,000 split 2/3 MDD (\$16,750) and City 1/3 (\$8,250) since some of the program serves the Parker County portion of the city. Mr. Muir will make the adjustment to the proposed budget before presenting the Board approved amended budget to Azle City Council for their consideration.

Director Jack Stevens moved to approve the amendments to the FY 2016 - 2017 MDD Budget, noting the adjustment in the Economic Development line item will be \$16,750 instead of \$25,000 as discussed. Secretary Joe McCormick seconded the motion. The motion was unanimously approved.

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4. Consider any action on the proposed FY 2017-2018 MDD Budget

Director Tom Muir presented the proposed FY 2017 - 2018 MDD Budget with projected revenues of \$450,000 and projected expenditures of \$170,345 – both are a reductions from FY 2016 – 2017 Budget. Mr. Muir pointed out a new line item under Debt Service entitled 'Transfers' in the amount of \$93,081. This is the amount the Board approved at the May 9th meeting to set aside for 'Quality of Place' purposes. The amount will be transferred to the City's General Fund – maintained in the Capital Outlay line item. Discussion was had regarding the issue of transferring the money. Finance Director Renita Bishop to speak with President Ivey to clarify the issue.

Director Bill Jones moved to approve the proposed FY 2017-2018 MDD Budget as presented and discussed, with second by Director David McClure. The motion was unanimously approved.

As per the MDD Bylaws, Staff will present the Board approved budget to the Azle City Council before August 1. The City Council will consider approval of the proposed MDD budget at the same time they consider approving the City's proposed FY 2017-18 budget in September.

PRESENTATION

5. Monthly Report on Economic Development

EDD Dickson reported:

- she is working with Eisenberg & Assoc on the rack card and banners design for the booth to use at the trade show in September.
- she is working on an update email to site selectors to keep Azle on their radar.

Projects:

- Eagle Crest Villa Assisted Living applied for a Façade and Sign Improvement Grant in the amount of \$5,647 for landscaping improvements and new sign. It will be presented to Council for approval at the July 18 council meeting. Receiving inquiries regarding the Façade and Sign Improvement Grant; two significant applications should be coming through soon.
- Russell Feed has been issued a building permit for a 6,000 sq ft building expansion, which will mostly be used for storage.
- VVMB, industrial refrigeration company, is doing a 2,500 sq ft expansion to their current building.

DISCUSSION ITEMS

6. Discussion regarding Azle Municipal Development District plans/procedures/policies as well as funding opportunity options.

No items were discussed.

ADJOURNMENT

President Ray Ivey adjourned the meeting at 7:57 p.m.

PRESENTED AND APPROVED this the 8th day of August, 2017.

APPROVED:

ATTEST:



Joe McCormick, Secretary



Ray Ivey, President